



01 September, 2022

Circular No: 05/2022-23

**Subject: Welcome Letter**

Dear Parents

Welcome back to all of our students and teachers. We have had a very successful week. Students were happy and safe. The curriculum has started, and the students have commenced their studies.

Highlights of the week will be available on the school website in the parent portal or on the class dojo story. The parent portal will become one of our main communication channel between the school and our parents. Circulars will also be available on the website in the parent portal. Our focus for the next few weeks will be ensuring our students begin their academic journey for the academic year.

Gentle reminder, please check your junk/spam folder and add [@gardencityschool.ae](mailto:@gardencityschool.ae) to your mailing list.

**Entry and Exit:**

Students of KG1, KG2, Grade 1 and Grade 5,6,7,8 girls will enter and exit from Gate 2 (extreme right side of the building)

Students of Grade 2 and 3 will enter and exit from Gate 1 (Main Gate)

Students of Grades 4, 5, 6, 7 and 8 boys will enter and exit from Gate 3 (extreme left side of the building)



**Food:**

Please send your child with a healthy packed lunch and 500ml (minimum) water bottle. The water dispensers are available for refill and are sanitized at regular intervals.

**Student Allocation:**

Careful consideration was given to the input from staff and families as well as student learning styles. Classrooms have been balanced academically and socially. Our class lists are structured to provide equitable class sizes at each grade level. Moving students is difficult without causing imbalances and inequities.

Thank you so much for being positive with your child and helping him or her understand that it is impossible to place all students with a preferred best friend or teacher. All of our staff work hard to make school a positive experience for all students. GCBS is eagerly looking forward to enriching your child's life. Thank you for understanding that it can take a few weeks for a child to acclimate to a new grade, peer group and teacher.

**Transport:**

Thank you for being patient and understanding as we establish our bus routes and timings. Please be assured the safety our students are of paramount importance. To assist us in avoiding unnecessary delays, please ensure to inform us if there are any changes to the arrangements regarding pick up or drop off your child. Any changes must be reported to the school reception before

KG1 & KG2 – before 12:00 pm	Grade 1-8 – before 2:00 pm
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**Attendance:**

Please be mindful school has started and registration of students is reported to ADEK on daily basis. Students are expected to arrive on time and remain in school for the full day.

<b>KG1 &amp; KG2 –</b> Class Registration Time: 7:50 am <b>Monday to Thursday</b> School Timing: 7:40 am – 1:00 pm <b>Friday</b> - 7:40 am to 11:20 am	<b>Grades 1 to 8 –</b> Class Registration Time: 7:50 am <b>Monday to Thursday</b> School Timing: 7:40 am – 2:30 pm <b>Friday</b> - 7:40 am to 11:20 am
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**FS1:**

Parents will be updated on the opening of FS1 once the appointment of the new manager is completed.

**Uniform and Books:**

Long Trousers are part of the uniform for the boys and can be ordered on an individual basis. Please leave your details and requirements with reception. Parents are encouraged to send student with the GCBS copybook.

If the success of the first week is an indicator of the weeks to follow, we will have an amazing year both academically and socially.

Warm regards,

Caroline Peel  
Principal